

Gabriola Health Care Foundation

2019 Annual General Meeting



Agenda – GHCF 2019 AGM

- Call to order
- Information:
 - Quorum
 - Adoption of Robert's Rules of Order
 - Voting procedures
- Adoption of agenda
- Adoption of minutes of 2018 AGM
- Reports:
 - President
 - Health Services Committee
 - Financial
 - Governance
 - By-law amendments
- Nominations Committee report and election of directors
- Adjournment

G Minutes of 2018 AGM

May 7, 2018 – Gabriola Arts and Heritage Centre

Chair: Chuck Connor

Secretary: Nancy Hetherington Peirce

Call to order: Chuck Connor called the meeting to order at 7:05 pm.

Information:

- Quorum: A quorum was present; list of the attendees is in the Minute Book.
- Rules of Order: The meeting agreed by consensus to use Robert's Rules of Order.
- Voting procedures: Each member present at a members' meeting has one vote; voting is by show of hands unless a private written ballot is requested. There are no proxy votes.

Adoption of agenda

- MOTION: Ian Brownlee -- That the agenda be adopted as presented. CARRIED.

Adoption of minutes of 2017 AGM

- MOTION: Vicky Scott -- That the minutes of the 2017 AGM held on May 10, 2017 are adopted as posted on the GHCF web site. CARRIED.

Reports – The following reports for 2017 were presented. Details are on the GCHF website.

- President, Facility Management, Health Programs and Financial Statements

GH Minutes of 2018 AGM

- **Proposed changes to the Bylaws of GHCF**

- **Motion:** Nancy Hetherington Peirce – To replace the current wording of Bylaw 3 with:

- *“(1) To be eligible for membership in the Society, an individual must:*
 - *(a) reside (full-time or part-time) or own land in the Gabriola Island Local Trust area, as that area is established under the Islands Trust Act of British Columbia, and*
 - *(b) be 19 years of age or older.*
- *(2) An individual who meets the requirements set out in this section of these bylaws and is not otherwise ineligible under these bylaws may register with the Society as a member.” CARRIED*

- **MOTION:** Nancy Hetherington Peirce – In Bylaw 17 (3), to replace the word “three” with the word “five”. CARRIED
- **MOTION:** Nancy Hetherington Peirce – In Bylaw 33, to remove the words after “society”. CARRIED

Minutes of 2018 AGM

Nominations Committee Report and Election of Directors

- The Committee acknowledged the death of Director Dale Butler in January 2018, with thanks for his years of service on the Board of Directors.
- The Committee presented the following information
 - Continuing in their current term:
 - Derek Brindle, Gloria Hatfield and Nancy Hetherington Peirce to 2019
 - Harvey Graham, Mike Phillips and Vicky Scott to 2020
 - Thank-you to Paul Champion for his years of service on the Board to May 2018
 - The bylaws allow five to eleven Board members.
 - The Committee nominated the following person and published their name two weeks in advance of this meeting:
 - Chuck Connor to 2021
- Acclamation: No further nominations from the membership were received in the period up to 48 hours before the meeting (final date as per the by-laws). Thus, the nominated directors were elected by acclamation.

Adjournment

- The chair adjourned the meeting at 8:15 PM.

GH President's report

Chuck Connor

President's report

The Gabriola Community Health Centre

- In 2006 - A vision for better health care on Gabriola began to emerge as residents looked for ways to overcome the lack of health care facilities and services as well as a means to attract and retain doctors on the island.
- In 2008 - Gabriolans gave the Gabriola Health Care Foundation (“GHCF”) a mandate to develop a community owned urgent treatment facility, a primary care medical clinic and to promote primary health care services on the island.
- In 2012 - With incredible determination, fundraising and volunteering, the community completed construction and opened the doors to the Gabriola Community Health Centre.
- Today the Health Centre is in full operation and provides the community with a well equipped urgent treatment facility together with a very effective model of team based primary health care offering a broad range of health services.

President's report

The Urgent Treatment Facility (the “UTF”)

- The UTF contains the specialized medical equipment and supplies necessary to treat patients requiring urgent medical care.
- The Clinic doctors respond to nearly 1,300 emergency calls annually.
- Typically 90% of those patients are successfully treated in the UTF and are able to return directly home, eliminating many trips to Nanaimo.
- The patients with the most serious conditions are stabilized and transferred by ambulance or helicopter to hospitals in Nanaimo or Victoria for further treatment.
- Island Health's Home Care Nurses treat well over 1,000 patients annually in the UTF thereby providing greater efficiencies in nursing services.
- A plastic and reconstructive surgeon as well as a general surgeon see patients in the UTF on their regular visits to Gabriola.

President's report

The health care providers

- **Gabriola Medical Clinic**

- Doctors Bosman, Mierzewski and Thorne lease space in the Health Centre and operate their busy family practice as well as treating patients requiring emergency care in the UTF on an “on call” basis.
- The doctors work in close collaboration with various health care professionals from Island Health, all of whom treat patients within the Health Centre. This provides an excellent level of team-based care for patients.

- **The Island Health Authority**

- Island Health leases space in the Health Centre, including a portion of the UTF as well as the Telehealth, Nurses and Mental Health Rooms.
- The Home Care nurses treat many of their patients in the UTF.
- A psychiatrist sees patients on regular visits to the Health Centre.
- The seniors outreach social worker helps patients with age related problems.
- A mental health nurse sees many patients in the Health Centre.
- A social worker helps guide patients through the many support services available to residents.

- **Life Labs** – Provides medical laboratory services 5 days a week.

- **Gabriola Dental** - Operates a modern dental and oral hygiene clinic.

- **Claire MacDonald, RMT** - Provides massage therapy services.

President's report

Facility Management, Administration and Maintenance

- GHCF functions as the Owner of the Health Centre, on behalf of the community, and provides management, administration and maintenance services for the facility.
- All medical services and treatment of patients are provided by the various health care providers each of whom lease space within the health centre and employ their own health care professionals, staff and administration
- Additional revenue has recently been generated through Island Health now leasing significant space on the upper floor of the Health Centre. As a result, GHCF is now able to begin contracting maintenance and administration services which will place less reliance on volunteers.
- This additional revenue has also allowed GHCF to begin building a Capital Asset Replacement fund for the purpose of financing the renewal of major building components, mechanical equipment, computers and specialized medical equipment as these components reach the end of their useful lifespans.
- However, the funding for these objectives is not yet fully realized and GHCF intends to enter discussions with the Ministry of Health to discuss assistance with the UTF operating costs in order to ensure the long term sustainability of the Health Centre.

President's report

Gabriola is well served!

- Without question, the primary health care services on Gabriola have come a long way since 2006.
- Island Health has significantly increased the primary health care services now available to all Gabriolans and visitors to Gabriola.
- The Gabriola Medical Clinic has become a very busy family practice and together with the health care professionals from Island Health provides an outstanding model of team based care to their patients.
- The Gabriola Health Care Foundation is very grateful to our doctors who are willing to be on call at any hour to treat patients in the UTF who are in need of urgent medical care. It is only with the dedication and caring of these doctors, and with the support of their families, that this excellent service is available to all residents and visitors to Gabriola.
- GHCF wishes to thank everyone who has helped make the Gabriola Community Health Centre the success it is today.

Health Services Committee

Vicky Scott, Chair

Dave Innell

Nancy Hetherington Peirce

Lynne Young

Mandate

Within the broader context of primary health care, assist the Board in identifying unmet needs of the community and in developing strategies to address them by:

- *Participating in community meetings and events where community health needs are being discussed.*
- *Promoting an understanding of the social determinants of health and engaging with the community, governmental and non-governmental organizations.*
- *Collaborating with local physicians and community partners in health services planning and development.*
- *Making recommendations to the Board regarding disbursement of funds from the Kitty Heller Fund.*

Health Services Committee

Activities 2018 - 2019

- **Grant to People for a Healthy Community on Gabriola Society (PHC):** In February 2018, the Committee considered an application from PHC to help fund their Adult Activity Day Program – “Stepping Up, Stepping Out.” The Board agreed with the Committee’s recommendation for a \$5,000 donation from the Kitty Heller Fund.
- **Grant to the Gabriola Arts Council (GAC):** In September 2018, the Committee considered an application from GAC for a fourth annual grant for their 2016/17 Healing Power of Art Program, and recommended that the Board support the application. The Board agreed to a \$5,000 donation from the Kitty Heller Fund.
- **Health Promotion Events sponsored by GHCF:** In February 2018, the Board agreed to the Committee’s proposal that the Committee organize one or two “health promotion” events each year that GHCF would present free of charge to the community. An approximate budget per event was established, to be covered by the Kitty Heller Fund.

Health Services Committee

Activities 2018 – 2019 (continued)

- **Fall 2018 Health Promotion Event - Palliative Care at Home:** In August 2018, the Committee Considered an application from the Palliative Care Working Group of the Gabriola Health and Wellness Collaborative for an event to launch a project to promote community support for those living with a life-threatening illness and those caring for a loved one who is dying. The Board agreed that this event, held on October 9, 2018, would be the Fall 2018 GHCF Health Promotion Event.
- **Spring 2019 Health Promotion Event - "Mamahood- Bursting into Light":** In March 2019, the Committee considered an application from the Gabriola Health and Wellness Collaborative for an event on issues around around pregnancy and parenting to be held on May 25th 2019 at the Community Hall. The Board agreed that this event would be the Spring 2019 GHCF Health Promotion Event.

Health Services Committee

The Gabriola Health & Wellness Collaborative (GHWC)

GHWC

- The **GHWC**, established in 2016 brings organizations, groups, and interested individuals together for action on issues that affect the health and wellness of the Gabriola community.
- The focus is on complex issues that often require larger connected groups to make a difference.
- A “Hub Group” consisting of representatives from approximately 20 member-organizations meet monthly to coordinate the activities of the GHWC.

Mission

- “To create opportunities among the GHWC members for mutual support, shared advocacy and improved use of funding resource to improve health outcomes for all Gabriolans.”

Health Services Committee

The Gabriola Health & Wellness Collaborative (GHWC)

Underlying GHWC Principles

- Focuses on all segments of the population
- Addresses education, prevention, intervention and maintenance
- Encompasses all aspects of health and wellness (physical, spiritual, emotional, environmental etc.)
- Embraces a whole-population perspective, and recognizes the interaction among individual health, the social determinants of health, and the environment
- Includes mainstream and alternate health systems
- Facilitates barrier-free access for those unable to afford services

GHCF Participation

- The Foundation is a member of the Collaborative and also a member of the Hub Group, represented by the chair of the Health Services Committee.

Financial Report

Harvey Graham

Cash Flow & Fund Cash Balances

Highlights (unaudited)	Operating fund	Building fund	Medical Equipment Fund	Kitty Heller Fund	Total 2018	Total 2017
Rent received	\$83,019				83,019	79,141
Donations rec'd	7,231	25,027	193		32,451	34,765
Interest income	7,521				7,514	4,446
Operating exp.	(89,388)			(340)	(89,728)	(81,557)
Purchased assets		(6,519)	(693)		(7,212)	(17,421)
Donations made				(10,000)	(10,000)	(10,000)
Net	8,383	18,508	(500)	(10,340)	16,051	9,374
Opening balance	105,909	242,209	3,042	63,248	414,408	405,034
Closing balance	\$114,292	260,717	2,542	52,908	430,459	414,408

Operating fund income

Highlights (unaudited)	2018	2017	Change
Building			
Rent	\$ 108,461	80,246	28,215
Operating costs	(63,866)	(63,643)	(223)
Building income	44,595	16,603	27,992
Community service			
Urgent treatment facility	(8,806)	(9,779)	973
Telemedicine	(4,797)	(1,306)	(3,491)
Other	(1,427)		(1,427)
Total community service	(15,030)	(11,085)	(3,945)
Other income and expenses			
Donations and grants	7,231	32,096	(24,856)
Interest income	7,521	4,446	(3,075)
Foundation operating costs	(13,360)	(7,564)	(5,796)
Net other	1,398	28,978	(27,586)
Net income	\$30,956	34,496	(3,540)

Financial position

Highlights (unaudited)	Operating fund	Building fund	Medical Equipment Fund	Kitty Heller Fund	Total 2018	Total 2017
Cash & inv.	\$114,292	260,717	2,542	52,908	430,459	414,408
Accounts rec. and accrued income	31,196	65			31,261	6,783
Prepaid expenses	9,043				9,043	8,095
Building and equipment		962,323	8,455		970,778	1,001,644
Land and improvements		613,142			613,142	623,959
Total assets	154,531	1,836,247	10,997	52,908	2,054,683	2,054,889
Accounts payable and accrued liabilities	(11,733)				(11,733)	(7,323)
Prepaid rent						(1,541)
Net book value	\$142,798	1,836,247	10,997	52,908	2,042,950	2,046,025



Governance Committee

Derek Brindle, Chair

Harvey Graham

Nancy Hetherington Peirce

Mike Phillips

Mandate

The Governance Committee assists the Board to create and maintain a healthy governance culture that reflects current governance standards and good practices. In particular, the committee:

- *Recommends to the Board a plan for ongoing Board education and development, and leads the orientation of newly elected directors.*
- *Monitors compliance of GHCF with the British Columbia Societies Act and regulations, GHCF constitution and bylaws, and Board policies.*
- *Reports periodically to the Board on the committee's work.*
- *Makes recommendations as required for changes to the structure and membership of committees.*



Governance Committee

Activities

- **Review of the Bylaws of the Foundation:**
 - In 2018 the Committee began a review of the 2017 changes to the Bylaws that updated the provisions regarding membership and concluded that further changes were desirable.
 - The changes, amongst other things, are designed to encourage Gabriolans to register their membership with GHCF by December 31, 2019. Those members that do not will cease to be members on that date.
 - The proposed revisions were forwarded to the Board in early 2019 and will be presented to this meeting for consideration.



Proposed Bylaw Changes

1. Replace section 3 which currently reads:

3. *Members:* *The members of the society are the applicants for incorporation of the society, and those persons who subsequently become members, in accordance with these bylaws and, in either case, have not ceased to be members.*

With the following:

3. *Members:* *3. Subject to sections 7 and 7.1 of these by-laws, the members of the society are:*

(1) the applicants for incorporation of the society,

(2) members who by operation of the former by-laws of the society became members of the society solely by virtue of their being a resident of Gabriola who have not ceased to be a member and who have not registered as members of the society, and

(3) individuals who have registered with the society as a member as provided for by paragraph 4(2) of these by-laws.

2. Add the following to Section 4. Eligibility for Membership:

“Registration as a member will be effective as soon as the Membership Registration Form is received by GHCF.”



Proposed Bylaw Changes

3. Add new sections 7.1 and 7.2:

7.1 Members who fall into the class of members described in paragraph 3(2) of these by-laws will cease to be members of the society on December 31, 2019 if they do not register with the society as a member as provided for by paragraph 4(2) of these by-laws on or before that date.

7.2 The Secretary of the society will enter the name and address of all members of the society in the Registry of Members as soon as is reasonable after receipt of a member's registration.

4. Delete from Section 7. Individuals cease to be members of the society

“(5) on having been a member not in good standing for 12 consecutive months.”

5. Repeal Section 9 which currently provides:

“ All members are in good standing except a member who has failed to pay his or her current annual membership fee, if any, or any other subscription or debt due and owing by the member to the society, and the member is not in good standing so long as the debt remains unpaid. ”

6. Amend section 24 to specify that corporations or other entities that are members may not vote at meetings of the members.



Nominating Committee

Mike Phillips, Chair



GHCF Election of Directors

Continuing Directors

To 2020:

- Harvey Graham
- Mike Phillips
- Nancy Rowan
- Vicky Scott

To 2021:

- Chuck Connor

2019 Nominations

2019 Nomination, for a three year term:

- Donald Sutherland

Thank you!

- Derek Brindle
- Gloria Hatfield
- Nancy Hetherington Peirce

Gabriola Health Care Foundation

Thank you for coming!

